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ABSTRACT OF THE DISCLOSURE

An operation support apparatus supports an operation of a server that operates an electronic conference system or the like. The apparatus includes a message management unit transmitting and receiving information with respect to a plurality of client computers including a first client computer, a user information storage unit storing a transmission destination of a first client computer, a conference monitor unit detecting an access status of a client computer to the server, and a general user notification unit transmitting information based on an access status to the first client computer when the access status of a client computer to the server detected by the conference monitor unit satisfies a predetermined condition.